

Invitation to co-host the Nordic Safe Cities Camp 2023 in Vantaa

Dear City of Vantaa and Mayor Ritva Viljanen,

On behalf of the Nordic Safe Cities Alliance, we hereby invite the City of Vantaa and Mayor Ritva Viljanen, to co-host the Nordic Safe Cities Camp in the spring of 2023. The Camp will feature + 20 Nordic cities and expected 120 local politicians and practitioners showcasing and discussing new policies and projects to create safer cities and prevent violent extremism and hate in the Nordics.

About the Camp

The Camp is a key part of the Nordic Safe Cities annual programme where the alliance of 20 cities in Nordic Region work actively together to prevent and counter polarisation, extremist violence and hate. The camps are hosted each year in a member city with this city as co-host.

The purpose of the Nordic Safe Cities camps is to gather our 20 member cities and strengthen the cooperation, knowledge sharing and network between the members. Over two days we will develop new practical and innovative solutions – together, and inspire, develop and share common Nordic visions and policies. Additionally, we will be showcasing the host city's local efforts and approaches to the network of Nordic colleagues and the host-city will have the opportunity to get support from Nordic colleagues to the current challenges in the city related to safety and extremism.

As Vantaa is a key member of Nordic Safe Cities it will be a great honor and pleasure if Vantaa municipality will co-host this event together with the Nordic Safe Cities. As a co-host you will invite +120 politicians, practitioners and civil stakeholders from across the Nordic region to showcase theirs and Vantaa's efforts to ensure safe societies for all citizens.

The Nordic Safe Cities team will lead the planning and execution of the event. The city of Vantaa will deliver resources to host the event dinner, host a presentation or tour around the city to showcase the safety work done in Vantaa and further help ensure key Finnish Stakeholders are invited to the event.

Attached below is more information on the purpose and role of the host city all to be discussed with you if you decide to co-host. The Camp is at the moment scheduled to take place in the early fall of 2023 but all programme details including the date will be aligned to fit your schedule.

As a host city you are furthermore invited in to be part of the Nordic Safe Cities board in 2023. Here you will be invited to take part in the strategic decision and directions of the Nordic Safe Cities alliance, and provide the city perspective to the board competencies. There will be around 5 meeting throughout the year, and you will be invited to participate with a leader or manager from the relevant department.

On behalf of the Nordic Safe Cities Alliance

Jeppe Albers

Executive Director
Nordic Safe Cities

ABOUT THE NORDIC SAFE CITIES CAMP 2023

October 2023

Two days

Venue: Vantaa City

Purpose

- Highlight and disseminate experience and best practice from 20 cities in the Nordic region to the North and to the world
- Showcase Vantaa's efforts to create a safe and inclusive city and prevent violent extremism and hate
- To promote the Nordic Safe Cities network in the Nordic region
- Promote Nordic co-operation and Nordic values
- Develop new practical and innovative solutions together to emerging challenges across the Nordics
- Inspire, develop and share common Nordic visions and policies for national and local politicians and share the Nordic model internationally

Format

2 days of conversations with fellow Nordic colleagues – more a 'working forum' than a traditional conference. This includes:

- Local cases from the Nordic cities, where the participants jointly develop new solutions to specific challenges
- Possibility to choose selected cases from the host city to be discussed and sparred on from key Nordic colleagues, experts and professionals
- Presentation of the host city and local initiatives to provide insight into the city's efforts and inspire new practices + new collaborations
- Dinner in the evening on day 1, for socialization and networking

The role of the host city

- Welcome speech by Mayor Ritva Viljanen
- Showcase the city's own efforts and strategies in the field
- Host the dinner in the evening
- Support for press-release and press-awareness
- Support for venue and invitation to local/national stakeholders in Finland, hereunder the ministerial level.

The role of Nordic Safe Cities

All practical work will be led and managed by the Nordic Safe Cities team hereunder communication material, invitations, facilitation (moderation) and planning of the event and all communication with participants and speakers. Of course, any participation and coordination on these aspects that Vantaa can contribute to, would make the day a greater success.

Expected workload on the host city:

The host city is expected to assign one project manager to the event planning, who will work as the key coordinating person and contact person for the Nordic Safe Cities team. This person will be coordinating the role of the host city, such as the dinner of the evening, showcase of the city, help with contact to venues, speakers etc. and make sure to invite relevant people from the city to the event. This person will also coordinate with the relevant decision makers in the city. The workload will not be much, as the NSC team will be coordinating all the practicalities around the event but expected to be around 2-3 hours per week in the months leading up to the event.

Furthermore, the communication department in the city is invited to help ensure PR and attention to the event from local and national medias in Finland.

Participants (to be invited)

Approx. 100-120 participants

- Finnish relevant minister to give opening or closing speech
- Featured, leading experts and practitioners in the field, hereunder leading Finnish experts and practitioners
- Practitioners and civil society actors from across the Nordic region
- Practitioners, local politicians and police from our 20 member cities (approx. 2-3 pers. per city)
- Nordic Safe Cities team: secretariat, advisors and board members
- A team of approx. 15 people from the host city

Budget and financing

- All member cities will pay for their own accommodation and travel
- Nordic Safe Cities will pay for the venue, catering and travel costs and accommodation for the Nordic Safe Cities team (see above). Ideally the venue can be a facility that can be borrowed or rented with discount by the municipality of Vantaa
- Vantaa city is invited / expected to pay for the following:
 - Dinner at day 1, someplace iconic in the city where the city will be showcased, and the members can network and have informal conversations together.
 - Support to high level speakers and experts to their fee, travel and accommodation costs. We are expecting to invite in keynote speakers from Finland, to showcase the Finnish approach. Hereunder the relevant Finish Minister, such as the Minister for Interior. These speakers are not expected to take much costs.
Furthermore, other relevant keynotes such as American experts or EU or UN parliamentarians will be invited. This will have to be decided by the project group once we have decided on the theme of the event.
 - Any costs related to showcasing and bringing awareness to the host city's activities and strategies. This could include travel to iconic or interesting hot spots in the city, showcase of the city activities through a well-produced video, with drone recordings or another relevant showcase.
 - These above costs varies from city to city, but based on previous events, the host city must expect to have costs at around 25.000 – 30.000 EUR. See below.

Budget details (draft and to be discussed with the city of Vantaa)

Production costs excl. time and project management	Comments	Costs / EUR
Layout, design, and visual material (program, slides, posters etc.)	Covered by NSC	2.000,00
Production and print of visual material (roll-ups, posters, name tags etc.)	Covered by NSC	2.000,00
Travel and accommodation costs for NSC members	Covered by member cities	0,00
Travel costs speakers and experts incl. NSC team and board members	Covered by NSC	7.000,00
Venue and catering at venue*	Covered by NSC	13.500,00
Meet & mingle (arrival day) (approx. 60 people)	Covered by host city	2.000,00
Dinner at iconic Vantaa location (approx. 100-120 people)	Covered by host city	13.500,00
Support to high level speakers in the EU & world (travel costs, fees and accommodation)	Covered by host city	7.000,00
Costs related to showcase of Vantaa city (visits to city spots / or well-produced video of the city work / drone recordings of the city)	Covered by host city	7.000,00

* Venue can be provided by the city of Vantaa if it's a public/municipal venue that can be borrowed for the event. Nordic Safe Cities will contribute to possible rental of Venue as well as cateriale with an estimated maximum of 13.500 EUR.